

Meeting Minutes- 08.15.17

Madison's Trust Elementary School PTA Board Meeting Minutes

Meeting Date: Thursday, August 15, 2017 @ 9am

Meeting Location: MTES

Attendees: Kim P., Angela B., Siddhi S., Amber L., Karen M., Jen, John G., Karen M., Jen J., Joy D., D S., Laura G., Robert R.

1. Call to Order- 9:05AM
2. Approve Minutes from Last Meeting – Approved
3. Principal's Report
 - a. New floors are complete
 - b. New sign-in system required for all visitors. ID must be scanned.
 - c. 1000k students at MTES
 - d. Mr. Stewart asked that volunteers are recruited for lunch periods (kindergarten particularly)
4. Back to School
 - a. Finalized plans and logistics for Back to School events.
5. President's Update
 - a. *Donation to BAM PTSO- \$850*
 - b. *Mascot Committee*
 - c. *Welcome Packet*
 - d. *First General Meeting- Set for 9/5*
 - e. *STEM Programs Update*
 1. Consideration to raise program fees for 2017-2018
6. Events Update
 - a. *Kindergarten Meet & Greet – 8/20 @ 4pm*
 - b. *Teacher Appreciation Luncheon – 8/23 @ 11:30am*
 - c. *Movie Night – “SING” 9/15 @ 6:30pm*
 1. Discussion to hold the event in the gym incase of rain and use school equipment.
 - d. *Popcorn Machine*
 - e. *Staff Basketball Game – 2/15*
 - f. *Facility Usage Forms required*
 - g. *Staff Appreciation*

7. Fundraising Update

- a. Spirit Wear-* Interest in ordering vinyl stickers. Sell for \$1.00/sticker (\$0.60 profit).
- b. Glory Days*
- c. Rent a Chick Program* – All attendees interested in executing the fundraiser.
- d. Holiday Shoppe*
- e. Raise Craze-* \$20k Goal
- f. Donations*
 - 1. \$25- Macaw Level receive a Thank You in the PTA Newsletter**
 - 2. \$50- Macaw Level benefits plus a Madison's Trust car magnet**
 - 3. \$100- Bronze Level benefits plus a Madison's Trust T-shirt**
 - 4. \$200- Silver Level benefits plus students are invited to a pizza party with Principal Stewart at the end of the year.**

8. Treasurer

- a. Financial forms and processes review*
- b. School Supplies*
- c. Budget-* Close budget and send questions by 8/17 EOD.
- d. Teacher Grants*
- e. Playground Update*

9. Communications Update- Karen Martin

- a. Website*
- b. Social Media/Twitter*
- c. Newsletter-* Distributed 1st Tuesday of every month.

10. ASEP Update

- a. Program Update-* Registration begins 8/31
- b. Classes start 9/18*

11. Membership Update - Jen J. introduction

12. Volunteer Update - John G. introduction

13. Adjournment- 11:44AM